

Welcome,

Thank you for signing up to take the Classroom Management course through James Madison University. The Virginia Association of Trade and Industrial Educators (VATIE) sponsors this course. You must register for the course through the VATIE website at vatie.org.

Once you have registered for the class with VATIE you must also register as a student with James Madison University (JMU). Do not pay any fees or charges to JMU. Pay all registration fees directly to VATIE.

Go to the JMU website at <https://www.applyweb.com/jmundsem/>

The class is Classroom Management

The course number is EXED 303 OP01 #51780

The application will ask the students "Course 1" - students will enter EXED 303 OP01 #51780

Complete the student application

Below are instructions on how to fill out the application:

Go to <https://www.applyweb.com/jmundsem/>

Click on "Non-Degree Seeking Student Academy Application"

The registration code is VATIE17

Click on "Next Page"

The students will enter the class code - EXED 303 OP01 #51780

Admit term is summer 2019

IMPORTANT DATES & DEADLINES - PLEASE RELAY THIS INFORMATION TO YOUR STUDENTS

The last day to add this class to receive college credit is 7/22/2019. The last day to drop this course with no penalties is 7/22/2019. Withdrawing from this class after this date until 7/24/2019 will result in a "W" grade on the student's transcript & tuition charges will apply. Withdrawing after 7/24/2019 will result in tuition charges & the student will receive the grade earned from the instructor. To drop a course or withdraw from a course the student MUST email Theresa Jennings (jennintl@jmu.edu) with the request. Failure to follow JMU's add/drop & withdrawal deadlines will result in tuition charges.

In order to be eligible for college credit, the students MUST submit their application to JMU by the add deadline of 7/22/2019. Outreach & Engagement will enroll students in their class for college credit. As soon as they are enrolled they will be sent a confirmation to the email address that they listed on their application.

If you have any questions contact me at 757-536-7010 or Sidney.delepine@gmail.com

You may contact Theresa Jennings at

Enrollment Services Manager

James Madison University, MSC 6906

Harrisonburg, VA 22807

540-568-2990 (fax) 540-568-4252

Spring 2019 Credit Courses - Outreach & Engagement