

Department of Education
P. O. Box 2120
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CAREER AND TECHNICAL EDUCATION MEMO NO. 242-24

DATE: April 30, 2024
TO: CTE Administrators
FROM: Dr. J. Anthony Williams, Director
Office of Career, Technical, and Adult Education
SUBJECT: **Announcing 2024-2025 Trade and Industrial Education OSHA Professional Development**

The Virginia Department of Education (VDOE), Office of Career, Technical, and Adult Education is pleased to offer in-person and virtual, Occupational Safety and Health Administration (OSHA) professional development workshops. We have collaborated with West Virginia University to distribute course vouchers (Attachment A) for the OSHA Construction Industry and General Industry trainer courses. Vouchers can be used for virtual training courses between May 1, 2024, and February 28, 2025. The Virginia Association of Trade and Industrial Educators (VATIE) Professional Development Conference will also host in-person pre-and post-conference workshops at the Sheraton Norfolk Waterside Hotel, Norfolk, Virginia as listed below.

OSHA Construction Industry Standards

Workshop 1: July 13-16, 2024 – Construction Industry Standards (OSHA 510 Course)

Workshop 2: July 19-22, 2024 – Construction Train-the-Trainer (OSHA 500 Course)

Trainers: West Virginia University OSHA Certified Faculty

Location: Sheraton Norfolk Waterside Hotel, 777 Waterside Drive, Norfolk, Virginia

Description: The OSHA 510 and OSHA 500 courses are designed for Virginia trade and industrial education carpentry, cabinetmaking, electricity, building trades, masonry, plumbing, and other related CTE instructors who require initial OSHA certification or recertification. To participate in the OSHA 500 course, instructors must bring proof of completion for the prerequisite OSHA 510 course and have five years of construction safety experience. Completion of the OSHA 500 authorizes the trainer to conduct 10- and 30-hour construction courses in accordance with OSHA Outreach Training Program requirements for four years.

Participants will be provided paper and digital copies of the OSHA 500 instructional materials and over 80 PowerPoint presentations on the OSHA construction standards.

OSHA Update for Construction Industry

Workshop 3: July 19-21, 2024 – Update for Construction Industry Outreach Trainers (OSHA 502 Course)

Trainers: West Virginia University OSHA Certified Faculty

Location: Sheraton Norfolk Waterside Hotel, 777 Waterside Drive, Norfolk, Virginia

Description: Current construction instructors that have had the OSHA 500 in the last four years are eligible to participate in the OSHA 502 Update for Construction Industry Outreach Trainers. These individuals are not required to attend the OSHA 510 if they have a current 500 authorization, as long as the expiration is not over four years from the training start date.

Teachers are required to preregister for the in-person workshops using the online [registration form](#) by June 14, 2024, as space is limited. There is no registration fee for the workshops and the VDOE will provide workshop trainers and instructional materials. Participants are responsible for all travel-related expenses and technology related hardware to include a computer that is able to access the Internet. Travel-related expenses are an allowable Perkins expenditure if included in the school division's approved local plan.

If you have any questions, please contact Lauren-Anne Sledzinski, Trade and Industrial Education and Related Cluster Specialist, Office of Career, Technical, and Adult Education, at cte@doe.virginia.gov or by telephone at (804) 750-8129.

JAW/jts

Attachment A: Occupational Safety and Health Administration (OSHA) Train-the-Trainer Vouchers