

Department of Education
P. O. Box 2120
Richmond, Virginia 23218-2120

CAREER AND TECHNICAL EDUCATION MEMO NO. 278-25

DATE: April 25, 2025

TO: CTE Administrators

FROM: Dr. J. Anthony Williams, Director
Office of Career and Technical Education

SUBJECT: **Announcing 2025-2026 Trade and Industrial Education OSHA Professional Development**

The Virginia Department of Education, Office of Career and Technical Education, is pleased to offer Occupational Safety and Health Administration (OSHA) professional development courses. We have collaborated with West Virginia University to provide Virtual OSHA courses in July 2025, and an in-person Scaffolding Awareness course on July 24, 2025, at the Virginia Association of Trade and Industrial Educators (VATIE) Professional Development Conference in Norfolk, Virginia (Attachment A).

Teachers are required to preregister for these courses using the [online registration form](#) by June 1, 2025, as space is limited. There is no registration fee for the courses and the VDOE will provide workshop trainers and instructional materials.

Additionally, vouchers are available for the OSHA Construction Industry (500, 502, and 510) and General Industry courses (501 and 511) available through WVU. Vouchers can be used for in-person or virtual training courses between May 2025 and February 2026. Teachers are required to request vouchers in advance of registering with WVU, following the outlined procedures in the OSHA Construction Industry and General Industry Course Voucher Instructions (Attachment B).

Participants are responsible for technology-related hardware to include a computer that is able to access the Internet. For in-person courses, participants are responsible for all travel-related expenses; these expenses are an allowable Perkins expenditure if included in the school division's approved Perkins Local Plan.

If you have questions, please contact the Office of Career and Technical Education by email at cte@doe.virginia.gov or by telephone at (804) 750-8129.

JAW/jts

Attachment A: July 2025 CTE OSHA Professional Development Schedule

Attachment B: Occupational Safety and Health Administration Course Voucher Instructions